RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH – 791 112
ARUNACHAL PRADESH

F. No. RGU/REG-45/AC/21 Dated: 04.11.2026

CIRCULAR

It has been observed that, despite repeated reminders from Dr. Harunar Rashid, Nodal Officer, Internship Cell of the university, most of the Departments / Institutes and affiliated colleges have not yet submitted the requisite information regarding students' internship details in the prescribed Excel Format.

In view of the above, the remaining Departments / Institutes and Principals of affiliated colleges are hereby requested to submit the required information in the prescribed Excel format without further delay. The duly filled format may kindly be emailed to Dr. Harunar Rashid, Nodal Officer, Internship Cell, at **harunar.rashid@rgu.ac.in** at the earliest.

In case there is no data to report (NIL), the same must be clearly indicated by sending a reply email at the earliest for compilation, so that the university would be able to submit the consolidated data to the UGC, as and when required.

This matter may kindly be treated as **MOST URGENT**, as the University Grants Commission (UGC) is pressing for early submission of the data.

All concerned are, therefore, requested to ensure compliance without any further delay.

Sd/-
Registrar

F. No. RGU/REG-45/AC/21 Dated: 04.11.2026

Copy to:

1. PS to Vice-Chancellor for information.
2. All Deans of Faculties for information.
3. All HoDs/Directors of various university Departments/Institutes for information and necessary action.
4. Principals of all affiliated colleges for information and necessary action.
5. Dr. Harunar Rashid, Nodal Officer, Internship Cell, Rajiv Gandhi University for information and necessary action.
6. Assistant Registrar (Academic) for information.
7. Webmaster, RGU for uploading the same on the university website.
8. Office copy.

4/11/2026

(Dr. N.T. Rikam)
Registrar